**IOM Link Worker - Job Description**

Part Time Post- 15 ¾ Hours per week. Salary £11.44 p/h

Location: Tamworth and Lichfield City, with Outreach work within the Tamworth and Lichfield district.

# Our Mission Statement

*To create a safe, respectful environment in Lichfield District and Tamworth, for people with substance misuse problems, run and supported by Service Users with many years’ experience in active addiction, who have all found a Better Way to live life in recovery.*

*To help, encourage and support service users, out of the problem and into a positive solution. We will lead with a recovery focused, person centred approach. We will help develop new coping skills and life tools, shared and led by people who have been in similar situations and found a way out. For us, this type of experience is unparalleled.*

*We will do this by working alongside all key agencies in the area, developing a network of contacts to assist with individual’s needs. We will provide signposting and peer support for education, volunteering opportunities, work, family support and introductions to local recovery support groups.*

*While we have all heard of the negative ripple effect of addiction, we believe strongly in the positive ripple effect of recovery. We know the impact of recovery on an individual’s life, family life and society as a whole is limitless. We believe that this will not only save lives but change lives and that is why we are so passionate about our purpose here at Better Way Recovery.*

# Primary Job Purpose

* Working in partnership with Staffordshire Police Integrated Offender Management (IOM) team to help remove the inbuilt mistrust of agencies, police, and probation.
* The role of this post is funded by Lichfield and Tamworth District Council’s Locality Deal Funds, to specifically support those who are involved with, or at
* risk of being involved with, County Lines.
* To lead by example and provide guidance to Recovery Seekers & Volunteers.
* Provide early intervention support and raising awareness by delivering Prison talks through lived experience of addiction and the prison system.
* Outreach work to support the hard to reach and vulnerable individuals in collaboration with the IOM in order to gain trust and break down barriers towards working with the police.
* To provide a holistic, solution focused approach, group work, signposting to appropriate support which will include person centred peer mentoring.
* To facilitate groups/ workshops and ensure that the daily timetable is followed.
* To support Recovery Seekers to achieve their recovery goals, ensuring a person- centred approach where Recovery Seekers are fully involved in planning and service delivery.
* To manage volunteers on a day-to-day basis and provide them with support.
* To support the Centre manager in day-to-day tasks as directed.

Duties and Responsibilities

* To Complete outreach visits in collaboration with the IOM in order to build trust and remove barriers
* Provide early intervention and support through prison visits and talks.
* To ensure that Recovery Seekers are treated with respect and dignity at all times , and to build positive and constructive working relationships with all Recovery Seekers, ensuring clear and professional boundaries
* Provide an induction to new Recovery Seekers, ensuring that they understand all of their rights, responsibilities and entitlements especially in regard to Safeguarding and the procedure for making complaints. Also, to help them understand the Centre rules, and to help them to settle into the service
* Attend weekly IOM risk management meetings to help strategise and provide updates on individual cases.
* To ensure that the Appointment Diary is checked on a daily basis and kept up to date with new information/ appointments
* Attend and contribute to professional appointments with Recovery Seekers and other formal meetings such as multi-agency meetings with Probation and Social Service
* To ensure that the Centre Manager is notified of all complaints, concerns and incidents, in accordance with the company’s policies and procedures
* To answer the telephone and deal with enquiries and referrals in a professional manner. To take and forward messages as required.
* To ensure that you are familiar with, and proactively adhere to, all charity policies and procedures including Safeguarding, Whistle Blowing, Complaints, Grievance, Disciplinary, Absence from Work, Lone Working, Equality and Diversity and Health & Safety.
* To undertake any other duties that are commensurate to the position as may be requested from time to time, including lead areas of responsibility as determined by the line manager

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**Location- Lichfield City, with some Outreach Work within Lichfield District**

**Fixed term 12 month contract**

**Deadline for applications 28th November**

**To apply, please submit a CV and Cover Letter to:** [**office@betterwayrecovery.org.uk**](mailto:office@betterwayrecovery.org.uk)

**Please be aware that only successful applicants will be contacted**

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